



Leadership Gift Officer

Colby College

Waterville, ME | Summer, 2018

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VICE PRESIDENT

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BOSTON | NEW YORK

About Colby College

Founded in 1813, Colby is one of America's most selective colleges. Serving only undergraduates, Colby's rigorous academic program is rooted in deep exploration of ideas and close interaction with world-class faculty scholars. Students pursue intellectual passions, choosing among 58 majors or developing their own. Independent and collaborative research, study abroad, and internships offer robust opportunities to prepare students for postgraduate success. Colby is home to a community of 2,000 dedicated and diverse students from around the globe. Its Maine location provides easy access to world-class research institutions and civic engagement experiences.

As Colby College's 20th president since 2014, David A. Greene has been executing an ambitious program for ensuring Colby's place among the world's finest liberal arts colleges. President Greene has led outreach efforts to communicate the value and impact of a Colby education, which resulted in more than doubling the number of students seeking admission to Colby in the past three years and setting institutional records for funds raised over the past two consecutive years. President Greene's bio can be found [here](#).



In a period of fast-paced progress, Colby is building on its strong foundation while remaining committed to excellence, to supporting students and faculty at the highest levels, and to the College's deep liberal arts traditions. This new chapter includes the creation of innovative academic initiatives and partnerships, strengthening the connections between the liberal arts and the professional world, revitalizing downtown Waterville, and pursuing significant capital projects for performing arts and athletics.

About Philanthropy at Colby College

Propelled by visionary leadership, a compelling array of initiatives, and record fundraising in fiscal year 2017, Colby recently launched the largest fundraising campaign ever at a liberal arts college—\$750 million—in October 2017. With the success of the *Dare Northward* campaign, the College will be known for a distinctive set of multidisciplinary academic offerings; an even more cohesive and accessible institutional culture for students from all backgrounds; the foremost art and athletic facilities in the educational sector; a welcoming, thriving, and dynamic surrounding community; increased global connections and resulting perspectives; the richest set of universal student experiences to enhance the Colby academic program; and the capacity to support the postgraduate success of every one of their students.

Thus far, more than 17,000 alumni and friends have made donations in support of initiatives such as the downtown Waterville revitalization, academic partnerships, financial aid, and global experiences and internships—collectively raising more than \$400 million to date toward the *Dare Northward* campaign. Colby now ranks in the top 10 among the nation's colleges and universities in alumni giving participation.

To learn more about the Colby *Dare Northward* campaign, visit <https://darenorthward.colby.edu/>.

About the Position

This is an exciting and defining moment in Colby's history, and the position offers a unique opportunity to be part of an ambitious and transformational campaign. Reporting to the Director of Leadership Gifts, the Leadership Gift Officer will proactively manage a portfolio of individual donors and prospects seeking gifts in support of College priorities at \$100,000 and above, as a critical component of Colby's comprehensive campaign.

The position will fall under the overall leadership of Colby's new Associate Vice President for College Advancement, Jane Phillips. A 2001 Colby graduate, Phillips's extensive experience in philanthropy includes roles as the Director of Development at New York University's College of Arts and Science; Director of Development at Yale School of Art and Yale University Library; and as President of The Foundation for Maine's Community Colleges.

To learn more about Colby Advancement careers and initiatives, visit <http://colby.edu/advancement-careers>.

Key Responsibilities

- Build and expand the engagement of Colby's leadership prospect pool; identify strategies and opportunities to align prospects with various College priorities as a key component of the comprehensive campaign
- Cultivate, solicit, and steward a portfolio of current and prospective alumni and parent donors; create written strategic action plans for top prospects with the intent of deepening relationships on behalf of the College, leading to increased comprehensive giving including annual, capital, and deferred gifts
- Attain an annual visit goal of 140 and achieve annual personal and team revenue goals
- Develop and maintain a thorough understanding of Colby's strategic priorities and goals
- Partner with colleagues in gift planning, the Colby Fund team and the director of parent giving and programs to ensure strong communication in the cultivation and solicitation of individual donors, and maximize contributions from all donors
- Create opportunities to partner with and engage the president, trustees, overseers, campaign volunteers, faculty, and staff members in the cultivation and, where appropriate, the solicitation of current and potential individual donors
- Cultivate strong working relationships with colleagues within the Division of College Advancement, as well as with faculty and leaders across campus
- Participate in professional development training offered by the College, Division of College Advancement, and professional associations to enhance expertise and skills



Key Qualifications

- 3-5 years of major gift fundraising experience in a college, university, or complex institution
- Demonstrated success in making and closing 5-6 figure major gift solicitations from individual donors

- Understanding of the Moves Management process and ability to think and work strategically
- Superb written and oral communication skills
- Appreciation of Colby's mission and the ability to effectively communicate it; liberal arts education experience or appreciation
- Excellent interpersonal skills, including the ability to work collaboratively and successfully with a diverse community of colleagues, prospects/donors, faculty, administrators, and volunteers to achieve common goals
- Willingness and ability to work outside normal working hours
- Must be willing to travel; valid driver's license required and must meet the College's Fleet Safety Policy requirements

The option to work remotely will be considered on a case by case basis.

Colby is a private, coeducational liberal arts college that admits students and makes employment decisions on the basis of the individual's qualifications to contribute to Colby's educational objectives and institutional needs. Colby College does not discriminate in its educational programs or employment on the basis of race, color, gender, sexual orientation, gender identity, disability, religion, national origin, age, marital status, genetic information, or military or veteran's status. Colby is an equal opportunity employer and operates in accordance with federal and state laws regarding non-discrimination. Colby complies with Title IX, which prohibits discrimination on the basis of sex in an institution's education programs and activities. Questions regarding Title IX may be referred to Colby's Title IX coordinator or to the federal Office of Civil Rights. We encourage inquiries from candidates who will contribute to the cultural and ethnic diversity of our college.



Please email your cover letter and resume in confidence to:

ColbyLGO@developmentguild.com

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About Development Guild DDI

Development Guild DDI is a national management consulting firm partnering with leading nonprofits to deliver the strategy, talent, and philanthropic resources that impact organizations and mission delivery. We focus our work across the nonprofit sector, particularly in the fields of education, health & science, the arts, and social justice.

More than 500 clients have shaped the regional, national, and global reach of our extensive relationships, knowledge, and results. Leveraging our work with nonprofit governance and leadership development, we deliver service in two areas: fundraising and executive search.

